



F- 21-08/2014/NIOS/SSS/ADM/

Dated: 9.1.2015

NOTIFICATION - 01/2015

After the finalization of the admission process, the learners are sent the Study Material at their postal address. Subsequently, the Mark-Statement and other relevant certificates are also sent after having appeared / qualified the respective Examination. Instances have come to notice wherein it has been observed that some of the learners are not able to receive the study material and other relevant certificate due to wrong address submitted by the learners at the time of admission.

In order to facilitate the learners that the Study Material and other relevant documents are received on time, all the Regional Directors are requested to have the address proof of the learners at the time of admission. It would, therefore, be appropriate to have the complete address of learner for taking admission in NIOS as compulsory to check the genuineness of the learner. The admission will be on the basis of proof of residence address with immediate effect in order to avoid any kind of malpractices.

One of the following documents will be required to be submitted by the learners at the time of admission along with the application form for confirmation of admission :-

1. Ration Card, or Adhar Card, or appointment letter from the Employer on letter head, or water/telephone/electricity bill/statement of running bank account or income tax assessment order/ Election Commission's voter Identity Card, parents passport in case of minors.
2. For applicant living in rented accommodation, any proof of permanent address along with any proof of present rented accommodation will be accepted.
3. For applicant belonging to the category of street children/destitute/migrants/slum dwellers/ orphan who are without any residential address of their own at present, they will have to furnish a self certificate stating their category (from the above) and certify that they do not have their own residential address and for the purpose of correspondence with NIOS they would furnish a contact address. This self certificate will have to be countersigned by the sponsoring Guardian including NGO/Orphan Homes and attested by any Govt. Servant/ Panchayat Level Officials/Nagar Nigam Officers/Block Level Officers/District Level Officers or higher level Officers. Both the sponsoring and attesting authority are required to furnish their complete name, designation and address with their official stamp.

This issues with the approval of the Competent Authority.


(S. K. Prasad)
Deputy Director (SSS) / SAP

Distribution

1. All Heads of Departments, NIOS
2. AD (CMO), for kind information of Chairman.
3. All Regional Directors, NIOS for information and necessary action
4. AD (Acc/Minority and Coordination), SSS Department
5. Guard File