



राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान
NATIONAL INSTITUTE OF OPEN SCHOOLING

आईएसओ 9001 : 2008 प्रमाणित / ISO 9001 : 2008 Certified

क्षेत्रीय केन्द्र, कोलकाता / Regional Centre, Kolkata

(स्कूल शिक्षा और साक्षरता विभाग, मा. सं. वि. मं., भारत सरकार के अंतर्गत एक स्वायत्त संस्था)

(An Autonomous Institution Under Deptt. of School Education and Literacy, M.H.R.D., Govt. Of India)

TENDER NOTICE

FOR PULPING OF OLD ANSWER BOOKS, WASTE PAPERS ETC.

National Institute of Open Schooling (NIOS) invites sealed quotations for sale of its waste papers, old books, newspapers, magazines and old answer books etc. for the purpose of pulping. The tender document can be obtained from NIOS Regional Centre, Kolkata on any working day or can be downloaded from NIOS Regional Centre's website <http://rckol.nios.ac.in>.

Interested parties may submit their sealed quotation addressed to the Regional Director, National Institute of Open Schooling, Regional Centre, 10/1/H, Diamond Harbour Road, 2nd Floor, Kolkata 700027, West Bengal in the prescribed Proforma, in the Tender Box latest by **13.06.2016 up to 05:00 PM.**

Regional Director



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F-441-28/2012/NIOS/RC/Kol/Pulping/

Dated: 20/05/2016

From:

The Regional Director,
Regional Centre ó Kolkata,
National Institute of Open Schooling,
10/1/H, Diamond Harbour Road,
Kolkata ó 700027.

To

M/S _____

Subject: To dispose off used/unused Answer Books, old Question Papers, waste paper, old Books and news paper etc.

Sir,

On behalf of National Institute of Open Schooling sealed Quotation (sealed in double cover) are hereby invited for lifting of above items for pulping, as per Annexure ó I along with an earnest money Rs 9000/- (Rupees Nine Thousand Only) on the following terms and conditions:

TERMS AND CONDITIONS:

1. The highest rates accepted for pulping will be valid up to **31st July 2016**. The term can be extended further only on receiving written consent from the firm/ tenderer.
2. The physical inspection of above items, quantity etc. to be lifted for pulping can be made available to the interested parties on any working day (Monday to Friday) between 10.00 a.m. and 05.00 p.m. at the Regional centre, Kolkata and CWC Taratala.
3. The Earnest Money of Rs 9000/- (Rs. Nine thousand only) should be deposited by way of Bank Draft drawn in favour of Secretary, NIOS, payable at Kolkata alongwith the sealed quotation as per **Annexure –I**, without which quotations will not be considered.
4. The sealed Quotation along with requisite EMD duly sealed in double cover should be dropped in the Box available at the Main Entrance of the National Institute of Open Schooling, Regional Centre, Kolkata by **13.06.2016 up to 5 PM**.

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5. Opening of sealed Quotations will take place on **14.06.2016 at 2 PM** in the NIOS Regional Centre in the presence of the representative of the firms/tenderers, who may wish to be present at that time. No separate intimation thereof will be sent to the firms/tenders in this regard.
6. Amongst the tenderers the highest rate quoted against each group will be considered for acceptance.
7. The firm(s) whose highest rate offer is accepted will have to deposit 90% of the estimated cost of item(s) to be lifted to the Regional Director, National Institute of Open Schooling, Kolkata by way of Bank drawn in favour of Secretary, NIOS, payable at Kolkata prior to lifting of the item(s) for pulping.
8. The firm(s) will have to fix the date and time of lifting of waste material with the authorized committee of the National Institute of Open Schooling. Lifting of Waste material will be allowed in the presence of the Committee.
9. For weighing of the materials, the weighing of the vehicle in which the goods will be loaded is required to be carried out.
10. Prior to weighing of the material, the weighing of the vehicle in which the goods will be loaded is required to be carried out.
11. Earnest money Deposit as well as 90% estimated cost of goods deposited by the firms(s) to National Institute of Open Schooling will be liable to be forfeited, if the materials are not lifted by the firm as per the schedule fixed by the authorized Committee of National Institute of Open Schooling.
12. No labour or labour charges for loading-unloading of the goods required to be lifted, will be provided by National Institute of Open Schooling.
13. A certificate in respect of re-pulping of papers is to be submitted by the agency within 15 days of lifting of materials to the Regional Centre, Kolkata, NIOS.
14. National Institute of Open Schooling reserves the right to reject any or all the Tenders/Quotations without assigning any reason thereof.
15. The firm(s) will have to lift the goods irrespective of the quantity of good available, which may be small or huge.
16. For any dispute, if arises, an Arbitrator will be appointed by the NIOS competent authority, whose decision will be final. The courts jurisdiction of any dispute will be at Kolkata.

(Regional Director)

Annexure-I

To be admitted by the firm/tenderers on letter head and inserted in NIOS Tender Box Only (Sealed in double cover)

Letter No.

Dated:

To

Regional Director

Regional Centre – Kolkata,

National Institute of Open Schooling,

10/1/H, Diamond Harbour Road,

Kolkata - 700027.

Subject: To dispose off used/unused Answer Books, old Question papers, waste paper, old prospectus, magazine and newspaper etc. for re-pulping.

Sir,

Having gone through the terms and conditions of the tender on the subject cited above, we M/S _____ hereby quote our higher competitive rates as under.

Group	Rate per Quintal	
	(In Figure)	(In Words)
Group – I (NIOS Books, Old prospectus, Magazines etc)	Rs. _____	(Rupees _____)
Group –II (Used and Unused Answer Books, Continuation sheets & Question Paper)	Rs. _____	(Rupees _____)
Group –III (Waste Paper, waste file Covers, Wasted Envelopes all kinds, Note sheets, old newspaper)	Rs. _____	(Rupees _____)

We further agree to abide by the terms and conditions contained in the Tender document from Para 1 to 16.

The EMD in the shape of Bank Draft of Rs. _____ (Rupees _____) bearing draft No _____ dated _____ Drawn on _____ (Bank) in favour of the Secretary, NIOS, Kolkata is enclosed.

Thanking you,

Yours faithfully,

Signature:

Name:

Designation:

Seal of the firm: