



राष्ट्रीय मुक्त विद्यालयी शिक्षा संस्थान

National Institute of Open Schooling

Ministry of HRD, Govt. of India

Regional Centre, Kolkata

10/1/H, Diamond Harbour Road, Kolkata – 700027

TENDER NOTICE

for Pulping of old Answer Books, Waste papers etc.

National Institute of Open Schooling (NIOS) invites sealed quotations for sale of its waste papers, old books, newspapers, magazines and old answer books etc. for the purpose of pulping. The sealed quotations can be submitted only on the prescribed proforma that can be obtained from the Regional Centre on any working day upto 20.03.2014 by 1.00 PM or can be downloaded from <http://rckol.nios.ac.in>.

The last date for receipt of Sealed Quotation is 20.03.2014 upto 02.00 PM.

Regional Director



National Institute of Open Schooling
Regional Centre
10/1/H, D.H. Road, Kolkata – 700 027

F-447-28/2012/NIOS/RC/Kol/Pulping/

Dated : 13.03.2014

From:

Sh. Aditi Ranjan Rout
Regional Director,
National Institute of Open Schooling
10/1/H, D.H. Road, Kolkata - 27

*Last Date for receipt of Sealed Quotation
20.03.2014 upto 2.00 P.M.

*Opening of the Sealed Quotation will take
place on 20.03.2014 at 4.00 P.M. at the above
address.

To,

M/s _____

Subject : To dispose off used/ unused Answer Books of previous exams, old Question papers, waste paper, old Prospectus, magazine and newspaper etc.

Sir,

On behalf of National Institute of Open Schooling sealed Quotations (sealed in double cover) are hereby invited for lifting of above items for pulping, as per Annexure – I along with an earnest money Rs. 2000/- (Rupees Two Thousand only) on the following terms and conditions:

TERMS AND CONDITIONS

1. The highest rates accepted for pulping will be valid upto 30th September 2014. The term can be extended further only on receiving written consent from the firm/tenderer.
2. The physical inspection of above items, quantity etc. to be lifted for pulping can be made available to the interested parties on any working day (Monday to Friday) between 10.00 a.m. and 5.00 p.m. at the Regional Centre, Kolkata and CWC Taratalla.
3. The Earnest Money of Rs. 2000/- (Rs. Two thousand only) should be deposited by way of Bank Draft drawn in favour of Secretary, NIOS, payable at Kolkata along with the Sealed Quotation as per Annexure – I, without which the quotations will not be considered.
4. The sealed Quotation along with requisite EMD duly sealed in double cover should be dropped in the Box available at the Main Entrance of the National Institute of Open Schooling, Regional Centre, Kolkata by 20.03.2014 upto 2.00 PM.
5. Opening of sealed Quotation will take place on 20.03.2014 at 4.00 p.m. in the NIOS Regional Centre in the presence of the representative of the firms/tenderers, who may wish to be present at that time. No separate intimation thereof will be sent to the firms/tenders in this regard.

6. Amongst the tenderers the highest rate quoted against each group will be considered for acceptance.
7. The firm(s) whose highest rates offer is accepted will have to deposit 90% of the estimated cost of the item(s) to be lifted to the Regional Director, National Institute of Open Schooling, Kolkata by way of Bank Draft drawn in favour of the Secretary, NIOS, payable at Kolkata prior to lifting of the item(s) for pulping.
8. The firm(s) will have to fix the date and time of lifting of waste material with the authorized committee of the National Institute of Open Schooling. Lifting of waste material will be allowed in the presence of the Committee.
9. For weighing of the goods/item(s) the facilities of Dharma-Kanta available nearby to Regional Centre should be used. The payment for this purpose will be made by the firm(s).
10. Prior to weighing of the materials the weighing of the vehicle in which the goods will be loaded is required to be carried out.
11. Earnest Money Deposit as well as 90% estimated cost of goods deposited by the firm(s) to National Institute of Open Schooling will be liable to be forfeited, if the materials are not lifted by the firm as per the schedule fixed by the authorized Committee of National Institute of Open Schooling.
12. No labour or labour charges for loading-unloading of the goods required to be lifted, will be provided by National Institute of Open Schooling.
13. A Certificate in respect of re-pulping of papers is to be submitted by the agency within 15 days of lifting the materials to the Regional Director, Regional Centre, Kolkata, NIOS.
14. National Institute of Open Schooling reserves the right to reject any or all the Tenders/Quotations without assigning any reason thereof.
15. The firm(s) will have to lift the goods irrespective of the quantity of goods available, which may be small or huge.
16. For any dispute, if arises, an Arbitrator will be appointed by the NIOS competent authority, whose decision will be final. The Courts jurisdiction for any dispute will be at Kolkata.

(Regional Director)

Annexure – I

To be admitted by the firm/ tenderers on letter head only and inserted in NIOS Tender Box only (Sealed in double cover).

Letter No.

Dated

To

Regional Director,
National Institute of Open Schooling
Regional Centre, 10/1/H, D.H. Road,
Kolkata – 700 027

Subject: To dispose off used/ unused Answer Books of previous exams, old Question papers, waste paper, old Prospectus, magazine and newspaper etc. for re-pulping.

Sir,

Having gone through the terms and conditions of the tender on the subject cited above, we M/s. _____ hereby quote our higher competitive rates as under.

	Rate per Quintal	
	(in figure)	(in words)
Group I		
NIOS Magazines	Rs.....	(Rupees.....)
Old Prospectus, Library Magazines		
Group II		
Used/Unused		
Answer Sheets and Continuation Sheets & Question Paper	Rs.....	(Rupees.....)
Group III		
Waste paper, waste File covers, Wasted envelopes all kinds		
Note sheets, Old Newspapers etc.	Rs.	(Rupees.....)

We further agree to abide by the terms and conditions contained in the Tender document from Para 1 to 16.

The EMD in the shape of Bank Draft of Rs. _____ (.....) bearing no. _____ dated _____ Drawn on..... (Bank) in favour of the Secretary, NIOS, Kolkata is enclosed.

Thanking you,

Yours faithfully,

Signature:

Name :

Designation:

Seal of the firm: